



**DEMETER® ASSOCIATION, INC**  
For Certification of BIODYNAMIC® AGRICULTURE

Name of Organization: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 1: Request Renewal of Certification (CHECK ONE)**

I wish to continue certification with Demeter Association, Inc. I am submitting the following required renewal items:

- Fee Worksheet       Payment of Fees       Signed Terms of Agreement
- I wish to pay by Credit Card or ACH, please email an invoice
- Input Material List (Crops)
- Livestock Material and Feed Supplement Materials List (Livestock)
- Disclosure of Non-Organic Ingredients and Non-Agricultural Processing Aids (Handling)

**OR**

I do not wish to continue Biodynamic®/Aurora Certified Organic® certification with Demeter Association. I am notifying Demeter of my intent to withdraw from the certification program and surrender all certifications with Demeter. I understand that the organization or I may no longer represent, label, or sell product using the registered certification marks Demeter®, Biodynamic® and/or Aurora Certified Organic®. I understand that in order to successfully withdraw and not receive a Notice of Noncompliance, licensing fees for the past calendar year's sales are due per the Demeter Fee Schedule and Terms of Agreement. I have enclosed the following:

- Fee Worksheet with information on past calendar year's sales
- A check for licensing fees
- I wish to pay by Credit Card or ACH, please email an invoice

**Step 2: General Information:**

Name of owner or parent company: \_\_\_\_\_

Type of legal entity (Sole proprietor, LLC, corporation, etc.): \_\_\_\_\_

Name of person responsible for organic certification: \_\_\_\_\_

List of people who are authorized to conduct certification business on behalf of the organization and with whom confidential information can be shared:

Name	Position	Email	Work Phone #	Cell Phone #



**Step 2: General Information (Continued)**

Current physical address of all land parcels and facilities (attach an additional sheet if necessary):

Parcel/Facility	Street Address	City, State, Zip	County

Mailing address for all correspondence to persons responsible for certification (Street, City, State, Zip):

I am applying for the following scopes of Biodynamic® certification:

- Crops
- Livestock

- Handling
- Trader

I am applying for the following scopes of Aurora Certified Organic® certification:

- Crops
- Livestock

- Handling

I wish to add new land to my certification and am including a 36-month land history and map for land to be added. I understand that no crop can be sold, labeled, or represented as Biodynamic® from new land until an inspection has been conducted and Demeter has added this land to my certificate.

**New Parcel:** \_\_\_\_\_

I wish to add new facilities to my certification. I understand that no product can be sold, labeled, or represented as organic until an inspection has been conducted and Demeter has added the facility to my certificate.

**New Facility:** \_\_\_\_\_

I will contact Demeter – I need more information to determine if I need to add an additional scope to my current certification (e.g. adding handling for on-farm processing).

**Step 3: System Plan Update (CHECK ONE)**

I have reviewed the Demeter BSPs/BHPs<sup>s</sup> on file with Demeter for my operation and they are complete and accurate at this time. No changes need to be made in order for the documents to reflect current practices, and to the best of my knowledge, practices to be conducted in the coming year. I will notify and provide updates to Demeter if changes need to be made at any time.

**OR**



- I need to update my information in the Demeter documents checked below. For each checked document, I have included a description of the specific updates being made. The applicable updated documents will be submitted to Demeter via email.

Crop Production Updates\*

- OSP Application (only required if not NOP Organic Certified)  
 Demeter BSP<sup>§</sup> Application  
 Crop Plan  
 Input Material List  
 Sanitation List  
 Maps  
 Other: \_\_\_\_\_

Livestock Production Updates\*

- OSP Livestock Application (only required if not NOP Organic Certified)  
 OSP Pasture Plan (for ruminants) (only required if not NOP Organic Certified)  
 Demeter Livestock Addendum  
 Livestock Material Input List  
 Livestock Sanitation List  
 Livestock Feed and Materials List (Livestock producers)  
 Livestock Facility Maps  
 Other: \_\_\_\_\_

Handling Production Updates\*

- OHP - Organic Handling Plan (only required if not NOP Organic Certified)  
 BHP<sup>§</sup> Disclosure of Non-organic Ingredients and Processing Aids  
 Demeter BHP<sup>§</sup> (specify): \_\_\_\_\_  
 BHP<sup>§</sup> Sanitation List  
 Individual Product Profiles (IPPs)  
 DA Trader Application  
 Facility Maps/Trap Maps  
 Other: \_\_\_\_\_

\*Description of Updates (attach separate sheet if necessary)

<sup>§</sup> In an effort to update our forms, please note that Demeter has begun to refer to “Biodynamic System Plans” rather than “Organic System Plans.” The substance of the forms remain the same and documents you have on file may still refer to Organic. The OSP and OHP documents listed above are required only if Demeter Biodynamic certification is requested by an operation that is not certified organic by an accredited USDA NOP certifier.



**Section 4: Specific Confirmations**

Please confirm the following:

Yes/No

- I have received a copy of the current Demeter Standards with this renewal, along with the Summary of Updates. I have reviewed the updates made to the standards and understand that changes may need to be made to my operation to come into compliance.

For Crop Production:

Yes/No/N/A

- I have received and read the updated Demeter standards issued February
- Hybrid seed is not used for cereal crop production, with the exception of corn.
- Any hybrid seed I am using for vegetable production, particularly brassicas, have been verified to ensure they are not the product of cytoplasm or protoplasm fusion production techniques.
- I have verified that any manure-based farm inputs, including compost and formulated products, do not contain manure that is sourced from confinement operations. I have documentation on file to support this.
- I am requesting an exemption for the requirement to integrate livestock on my operation. I am attaching information specific to this request that documents why I cannot currently meet this requirement. This exemption is re-visited annually. Please give your reason for the request:
- I am requesting an exemption to the whole farm certification for the livestock on my operation that I do not certify with Demeter®. Please give your reason for the request:

**Step 5: Previous Noncompliances, Updates, and Reminders:**

- I have reviewed the previous certification decision(s) (ECD) and I did not have any noncompliances, requests for information, or reminders after my last inspection.

**OR**

- I have reviewed the previous certification decision(s) (ECD) and any requirements issued after my last inspection, and I confirm that the corrective actions I submitted to address the issues are in effect and have not changed. I confirm that any requested updates to all OSP/OHP plans have been made and updated documents are submitted with this renewal.

**OR**

- I have reviewed the previous certification decision(s) (ECD) and any requirements issued after my last inspection, and I confirm that any changes to the implementation of corrective actions or corrective actions that have not been implemented are outlined on an attached separate sheet.



**Step 6: Continuation of Certification Agreement:**

By signing this form, you are stating that:

- 1) You have read the above information and attest that it is true to the best of your knowledge.
- 2) You affirm that you have read, fully understand and agree to be bound by the standards, procedures, fees, policies, assessment, obligations, requirements, and Terms of Agreement as stated in the Demeter Standards, DA Policy Manuals, and DA Terms of Agreement.
- 3) You will continue to operate in accordance with applicable standards and the policies of Demeter Association, Inc.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Step 6: Submit your renewal**

Submit this signed renewal form and signed Terms of Agreement, along with a completed Fee Worksheet and fees to  
Demeter Association, Inc.  
P.O. Box 1390  
Philomath, OR 97370

Updated documents may be emailed to [info@demeter-usa.org](mailto:info@demeter-usa.org).

Please contact the Demeter office if you have any questions on what is required to complete your renewal or surrender your certification, or if you need a copy of your current documents.

**Comments:**